

STUDENTS WHO ARE UNABLE TO LEARN FROM HOME WILL BE ABLE TO LEARN ON CAMPUS FROM MONDAY, NOVEMBER 16

4 November 2020

Dear valued students,

You have all done a fantastic job. Thank you for your patience and hard work during these challenging times.

Victorian Government advice is still for students to study from home if you can. With this in mind, we are happy to announce that students who are unable to study from home will be able to return to campus from Monday, November 16.

Universal English will:

- Open Reception for students to collect Course textbooks from **Monday, November 9**
- Open campus for students that are unable to study from home from **Monday, November 16**.

SUMMARY

If you are able to study online, please continue to study online.

- ✓ fast internet
- ✓ good device available (laptop, tablet etc.)

If you are not able to successfully study online, you will be able to return to campus

- ✓ slow or no internet
- ✓ device not capable
- ✓ household too noisy etc.

WHEN?

Monday, November 16: students who are unable to study from home will be able to return to campus.

PLEASE NOTE: It is important that if at any time you:

- Have any symptoms of COVID-19 (e.g. fever, cough, tiredness, difficulty breathing etc.)
- Have been in contact with a known case of COVID-19

You **MUST NOT** come to school and need to get **tested immediately**. You can find out more information about testing in the link below:

<https://www.dhhs.vic.gov.au/getting-tested-coronavirus-covid-19>

The following measures will be in place on campus until further notice to ensure the health of our staff and students:

- ✓ enhanced cleaning implemented across all levels
- ✓ staggered break times to avoid classes mixing – your teacher will explain this during class
- ✓ social distancing markers around the school
- ✓ sanitizer stations around the school
- ✓ strict limits on how many people can be in a room at the same time – an alternative study method for students will be offered if rooms reach capacity

We also you to read and follow the **REQUIREMENTS FOR ALL STUDENTS ON CAMPUS checklist** on the following page.

Where can I get more help?

- If you need to speak to a counsellor regarding your situation then please email **counsellor@ulgroup.com.au** to arrange an appointment.
- The Victorian government also offers a range of financial and support services for international students at this time. For information on the International Student Emergency Relief please go to: <https://www.studymelbourne.vic.gov.au/help-and-support/support-for-students-coronavirus/international-student-emergency-relief-fund/private-training-providers>
- For more general information on other support available to international students please go to: <https://www.studymelbourne.vic.gov.au/help-and-support/support-for-students-coronavirus>

We at UE are committed to ensuring you are supported throughout this time, so please contact us if we can assist you with your study or welfare needs.

Regards,

Universal English Team

To help us make the return a success, we will need all students to read and follow the tips below:

REQUIREMENT FOR ALL STUDENTS ON CAMPUS

- ✓ **Wear a mask**
- ✓ **Follow all signs on campus and ask your teacher if you do not understand**
- ✓ **Maintain social distancing (minimum 1.5 metres between each person)**
- ✓ **Use sanitizer before and after entering classroom, eating or going to the toilet**
- ✓ **Wash hands with soap and water frequently**
- ✓ **Cover your nose and mouth when coughing or sneezing**
- ✓ **Avoid touching your face**
- ✓ **No physical contact when greeting people**
- ✓ **Bring your own bottle of water to avoid using the taps**
- ✓ **Bring food that does not need to be reheated to avoid using the microwaves**
- ✓ **Stick to your designated break times**
- ✓ **Use toilets during designated break times – wait patiently if toilet is at capacity**
- ✓ **Stay in your classroom and level whenever possible**
- ✓ **Use the stairs – it's good for your health!**
- ✓ **Arrive on campus early to avoid large numbers**
- ✓ **Use stairs whenever possible**
- ✓ **Drink lots of water and stay healthy**

