

## Online login instructions

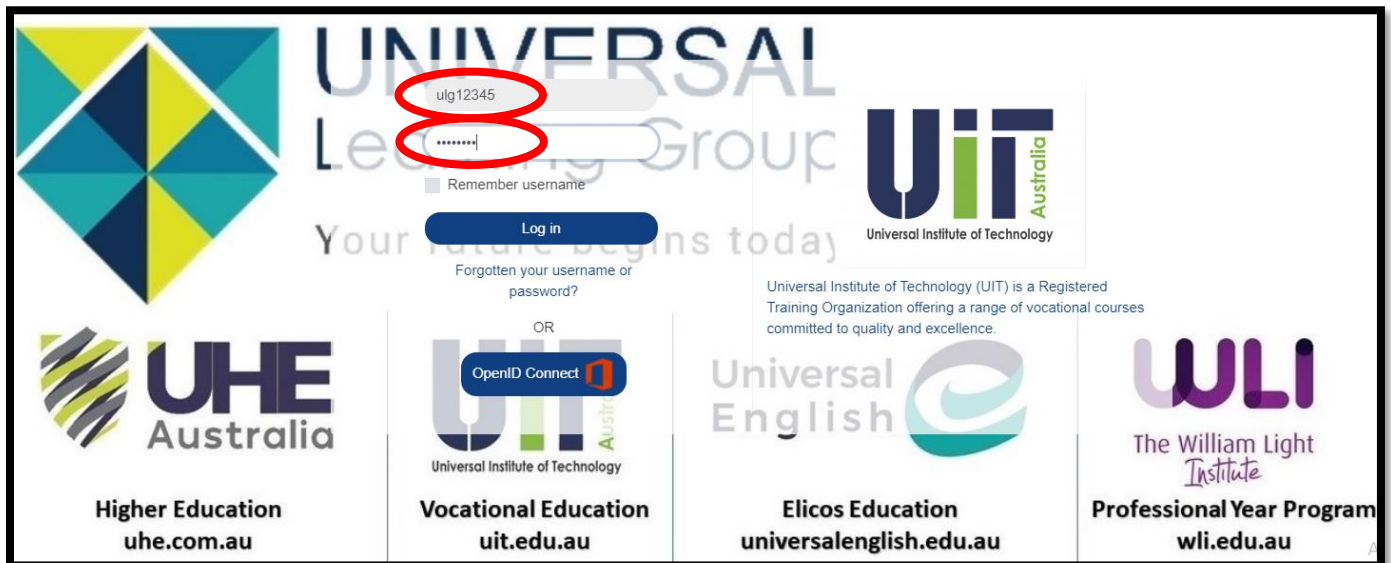
Welcome to Universal English. Before your first class, please follow these simple steps:

1. Log in to our Learning Management System: Moodle (<https://uit.learnbook.com.au/login/index.php>)

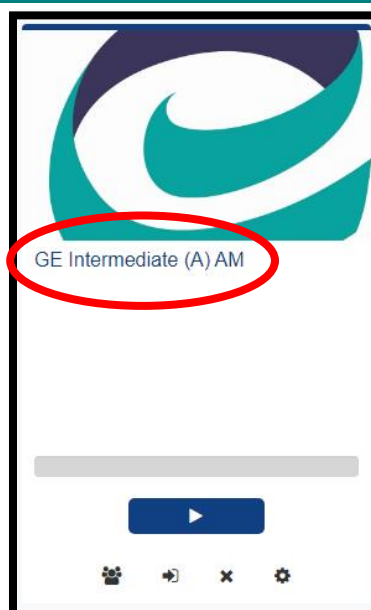
### Login details:

**Username:** (Student ID number) E.g. ULG12345

**Password:** (Date of birth: DDMMYYYY) E.g. 29021988 (29<sup>th</sup> of February 1988) – **do not use “/”**



2. Click on the course picture to see your class materials E.g. GE Intermediate (A) AM



Now you can access all your class materials. The next step is to meet your teacher and classmates.

3. After you have selected your course, click the  link to your "Online classroom"

Welcome!

# Universal English



Please join your online classroom in by clicking the Zoom link below.

If you are having problems accessing your class please email: support@ulgroup.com.au or call 0450 565 607


 UE General English Intermediate AAM Online classroom


4. On the next page, click "Join Meeting"

## GE Intermediate (A) AM

Dashboard / My courses / General English / GE Intermediate (A) AM / Welcome! / Online classroom GE Intermediate (A) AM

### Online classroom GE Intermediate (A) AM



Add to calendar 

Start Time	Tuesday, 21 April 2020, 11:43 AM
Duration (minutes)	1 hour
Password Protected	No
Join meeting before host	No

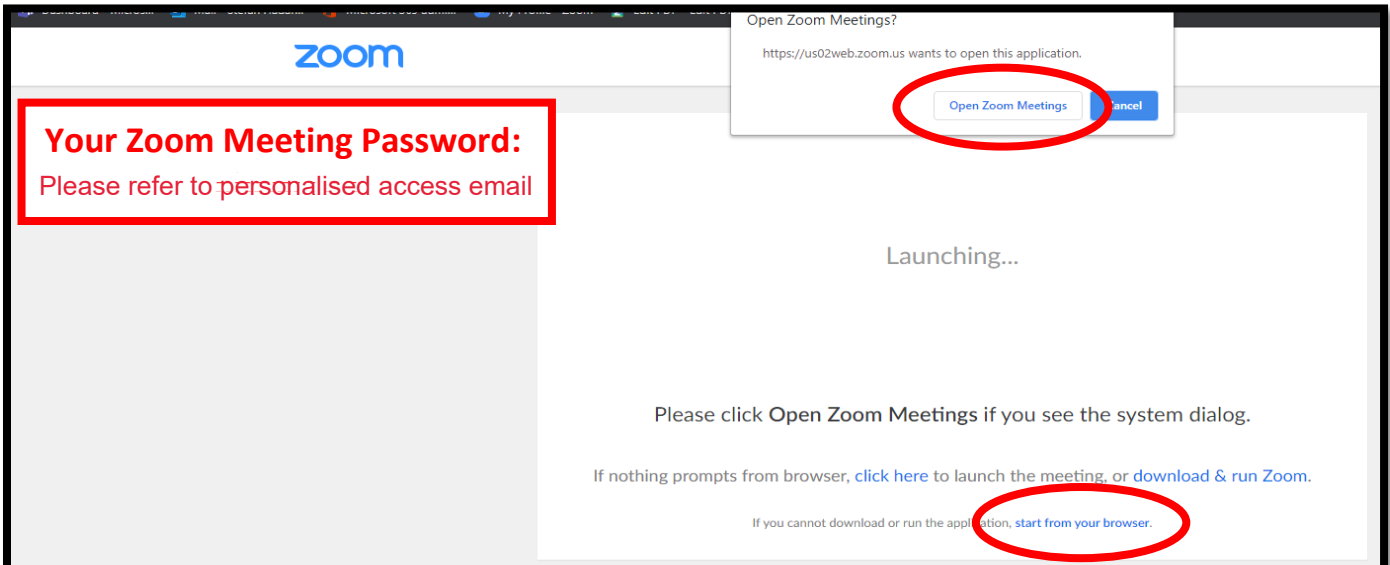
**Please note: Your classroom will only open 10 minutes before the start of your class.**

5. You will be redirected to your Zoom online classroom. We recommend you download the Zoom app for the best experience. You can also run it through your browser.

Zoom app icon: 



**IMPORTANT: Your Zoom meeting password is:**

This will be sent to your personal email address



**Your Zoom Meeting Password:**  
Please refer to personalised access email

Open Zoom Meetings?  
https://us02web.zoom.us wants to open this application.

Launching...

Please click Open Zoom Meetings if you see the system dialog.

If nothing prompts from browser, [click here](#) to launch the meeting, or [download & run Zoom](#).

If you cannot download or run the application, [start from your browser](#).

## 6. TROUBLESHOOTING

If you have any issues, please:

1. Read the above instructions carefully again and make sure you have entered your username and password correctly (e.g. no “/” in your password).
2. Sit closer to your modem for faster internet speeds
3. Find a quiet place and ask your flatmates to be respectful during class time
4. Wear earphones/headphones to improve the sound quality
5. If problems persist, **restart your computer and log in again**

If you continue to have issues, you can email:

Your teacher

or

[support@ulgroup.com.au](mailto:support@ulgroup.com.au)

or

[stefanh@ulgroup.com.au](mailto:stefanh@ulgroup.com.au)

## 6. TIMETABLES

You will see your class when you log into our Learning Management System: <https://uit.learnbook.com.au/login/index.php>  
Please join your class during the following times:

**Morning classes: 8.30am – 2.15pm**

4-day timetable: **Monday - Thursday**

<b>8.30 – 10.15</b>	<b>Lesson 1</b>	<b>1 hour 45 mins</b>
10.15 – 10.30	break	15 mins
<b>10.30 – 12.15</b>	<b>Lesson 2</b>	<b>1 hour 45 mins</b>
12.15 – 12.45	break	30 mins
<b>12.45 – 2.15</b>	<b>Lesson 3</b>	<b>90 mins</b>

**Evening classes: 5.00pm – 9.15pm**

5-day timetable: **Monday - Friday**

<b>5.00 – 6.30</b>	<b>Lesson 1</b>	<b>90 mins</b>
6.30 – 6.40	break	10 mins
<b>6.40 – 8.00</b>	<b>Lesson 2</b>	<b>80 mins</b>
8.00 – 8.05	break	5 mins
<b>8.05 – 9.15</b>	<b>Lesson 3</b>	<b>70 mins</b>

Thank you for choosing to study with Universal English!

