

RETURN TO BLENDED MODE DURING COVID-19

3 June 2020

Dear valued students,

With restrictions easing in Victoria, we are happy to announce that ***some*** students will be able to return to campus for face-to-face learning. The Victorian Government is still asking for people to stay at home if possible, so Universal English will begin blended mode in the coming weeks.

What is blended mode?

Blended mode means that some of you will continue studying from home and some of you will come to campus.

SUMMARY

If you are able to study online, please continue to study online.

- ✓ fast internet
- ✓ good device available (laptop, tablet etc.)

If you are ***not able*** to successfully study online, you will be able to return to campus

- ✓ slow or no internet
- ✓ device not capable
- ✓ household too noisy etc.

WHEN?

Monday, June 15: Elementary – Intermediate classes will begin blended learning

Monday, June 22: All other classes (Upper-Advanced) will begin blended learning

Please note: we will reassess this status frequently. Our goal is to have everyone back on campus when it is safe and advised by the Chief Health Officer. Currently, the advice is:

“students should continue to learn from home if you can”

To ensure that our return to campus is successful, we will start blended mode over two weeks.

WEEK 1: MONDAY, JUNE 15

Monday, June 15:

- ✓ All ***Elementary, Pre-Intermediate and Intermediate classes*** begin blended mode learning from Monday, June 15. If you can study from home, please stay home (see summary above).

WEEK 2: MONDAY, JUNE 22

Monday, June 22:

- ✓ ***All other classes*** (Upper-Advanced) begin blended mode learning from Monday, June 22. If you can study from home, please stay home (see summary above).

Stop the spread: If you can stay home, you must stay home

Your class will begin blended learning mode from:

WEEK 1: MONDAY, JUNE 15

INSERT CLASS HERE (Elementary to Intermediate)

WEEK 2: MONDAY, JUNE 22

INSERT CLASS HERE (Upper to Advanced)

PLEASE NOTE: It is important that if at any time you:

- Have any symptoms of COVID-19 (e.g. fever, cough, tiredness, difficulty breathing etc.)
- Have been in contact with a known case of COVID-19
- Have travelled to another country in the previous 14 days

You **MUST NOT** come to school and need to get **tested within 24 hours** of becoming aware. You can find out more information about testing on the following page:

<https://www.dhhs.vic.gov.au/getting-tested-coronavirus-covid-19>

The following measures will be in place on campus until further notice to ensure the health of our staff and students:

- ✓ enhanced cleaning implemented across all levels
- ✓ staggered break times to avoid classes mixing – your teacher will explain this during class
- ✓ social distancing markers around the school
- ✓ sanitizer stations around the school
- ✓ strict limits on how many people can be in a room at the same time – an alternative study method for students will be offered if rooms reach capacity

We have also created a **TOP TIPS FOR STUDENTS checklist** on the following page to help you plan your return to campus.

We will be monitoring and following all advice from the Chief Health Officer and Department of Health and Human Services over the coming weeks for further easing of restrictions.

We look forward to a safe return for our staff and students and cannot wait to see your faces again!

Regards,

Universal English Team

To help us make the return a success, we will need all students to read and follow the tips below:

TOP TIPS FOR STUDENTS

- ✓ Follow all signs on campus and ask your teacher if you do not understand
- ✓ Maintain social distancing (minimum 1.5 metres between each person)
- ✓ Use sanitizer before and after entering classroom, eating or going to the toilet
- ✓ Wash hands with soap and water frequently
- ✓ Cover your nose and mouth when coughing or sneezing
- ✓ Avoid touching your face
- ✓ No physical contact when greeting people
- ✓ Bring your own bottle of water to avoid using the taps
- ✓ Bring food that does not need to be reheated to avoid using the microwaves
- ✓ Stick to your designated break times
- ✓ Use toilets during designated break times – wait patiently if toilet is at capacity
- ✓ Stay in your classroom whenever possible
- ✓ Use the stairs – it's good for your health!
- ✓ Arrive on campus early to avoid large numbers
- ✓ Use stairs whenever possible
- ✓ Drink lots of water and stay healthy

