

Form	No: ST12.1
	Name: Deferment Form

Personal Details

Given Name:	Student ID:
Family Name:	Date of Birth:
Course:	Passport No:
Course Name:	
Original Start Date:	Original End Date:
Requested Start Date:	

Reason for Request

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This form is to be completed by international students wishing to apply to defer the Commencement of Studies for their course.

You must read the important information below carefully:

Students may initiate the deferral of course through formal agreement on the following limited circumstances: On the grounds of compassionate or compelling circumstances --- conditions which are beyond the control of the student.

These may include, but may not be limited to the following:

- Where students do not receive their visa in time to arrive at UE to commence study.
- Serious illness or injury – where a medical certificate states the student was unable to commence the course.
- Bereavement of close family members.
- Major political upheaval or natural disaster in home country and this has impacted on the student’s course commencement.
- Other reasons may be considered but must have compelling documentary evidence to support the request.

For Onshore students it should be noted that deferring to go home to be married or attend the wedding of a family member is not normally considered to be compassionate or compelling circumstances which is beyond the control of the student.

Where a decision is made by UE, the student always has the right to appeal this decision using the appeals processes as outlined in the Institute’s Complaints and Appeal Policy. This must always be clearly communicated to the student with the notification of the decision.

Declaration

I understand that:

- That this is a request for deferring commencement of studies that the application will be considered in accordance with the Institute’s Deferment, Suspension or Cancellation Policy
- I will be informed of the outcome of this request including the reasons for the outcome
- I understand the implications for my student visa
- I have attached all required supporting documentation
- I will notify the Institute in writing if my circumstances change

Signature _____

Date: _____